How to apply with Uni-Assist

*This guideline refers to all students – regardless of a 180 or 210 ECTS Bachelor’s degree.*

1. All applicants with an INTERNATIONAL university entrance qualification please click the Uni-Assist button at [https://www.hs-nordhausen.de/en/bewerbung/online-application/](https://www.hs-nordhausen.de/en/bewerbung/online-application/)

2. After clicking the Uni-Assist button you will be referred to: [https://my.uni-assist.de/](https://my.uni-assist.de/)

3. Now, please search for the study course on the left side (Please see screenshot on next page)

   1\textsuperscript{st} step: In the selection field - Semester - please select: “Winter semester 2020/21”.

   2\textsuperscript{nd} step: In the selection field - Type in search term(s) - please type in: Renewable Energy Systems

   3\textsuperscript{rd} step: The study course Renewable Energy Systems will appear on the right side. Click the “Select” button.

   *Please Note: Students with 210 ECTS Bachelor’s Degree also have to select the course start in Winter Semester 2020/21.*
4. After selecting the study course Renewable Energy Systems please sign in...

or create a new Uni-Assist account...
5. After log-in and selecting the study course, the following text will appear:

![Select course semester ("Fachsemester")](image)

Please click “OK”.

6. On the bottom right corner, the following text will appear for approximately 5 seconds...

![The course of study was added to your selection list.](image)

7. Now please click on the basket at the upper right corner. (There should be a “1” in brackets.)
8. In your selection list, your study course will be listed as follows:

Now start to fill in additional application-related questions by clicking the particular sentence.

9. After replying to the unanswered mandatory questions proceed to checkout.

10. Succeeding the Payment of the Uni-Assist fee, you will get an E-Mail with further information.

You can upload additional documents (certificate of Bachelor degree etc.) to the Uni-Assist website in the drop down menu: MY APPLICATIONS / Documents.

After uploading relevant documents your application is accomplished!

If further questions occur, you can send a mail at res@hs-nordhausen.de

WE WISH YOU MUCH SUCCESS FOR YOUR APPLICATION AND WE LOOK FORWARD TO WELCOMING YOU AT UNIVERSITY OF APPLIED SCIENCES NORDHAUSEN SOON! ☺

Sincerely,
Ron Schenke (M.A.) – Coordinator Study Program Renewable Energy Systems