## Module 21 – Communication and Presentation

**Semester**  | 3rd semester (winter semester)  
**Course**    | Communication/Presentation/Moderation (L/E)  
**Workload**  | 2 SPW 2 credits 60 workload hours (22.5 attendance hours, 37.5 self-study hours)  
**Admission prerequisites** | –  
**Module coordinator** | Prof. Dr. Petra Hiller  

### 1. Learning outcomes

Students will have the skills required to assess, develop and strengthen critical aspects of their communicative behaviour. They will have the competence to meet job-related challenges in a confident and competent manner. Students will master a 20-minute talk and will be able to control their body language and to use rhetoric and advanced presentation tools professionally.

### 2. Recommended prior knowledge and skills

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### 3. Contents

- Visual expression and body language
- Non-verbal communication
- Video-based effect analysis
- Self-perception and perception by others
- Giving and receiving professional feedback
- Techniques of visualisation
- Speech coaching
- Professional use of media

### 4. Modes of teaching and learning, workload

Seminar (22.5 hrs) with presentations, talks (training with a real audience), rhetoric exercises, video feedback; preparation and revision of lectures (37.5 hrs).

### 5. Types of examination

1. Regular and active participation (preliminary exam, pass/fail)
2. Presentation, talk, speech

### 6. Literature